

FEBRUARY 1, 2012

The regular scheduled meeting was called to order by Chairman Hogan at 8:00pm & Mr. Youssouf led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time , date , location , & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call- Kirkland , Warshany , Hogan & Spevak were present. Mr. Flannery maybe late. Sign in sheet was on table for attendance. Others in attendance were : Youssouf , Petrics , Larson, Sorscher, Auletta , Tom Kirkland, Perrone & Hall.

Chairman Hogan asked all Fire Comm if they enough time to review minutes of Jan 4,2012 . Yes Mr. Kirkland made a motion to accept minutes as read & 2nd by Mr. Warshany, approved by all.

Mr. Flannery arrived at 8:10pm

CHIEF'S REPORT-

Sta. 26-2.....Chief Perrone reported responding to 40 fire calls with 184.69 manhrs

Upcoming Events : Reported by Chief Keaney

Feb. 6th.....Work Detail at 7:30pm

Feb. 13th.....Fire Co. mtg. at 8pm

Feb. 20th.....CPR Recertification

Feb. 27th.....Foam Drill at 7:30pm

Mar. 5th.....Work Detail at 7:30pm

Mar. 7th.....Fire Comm mtg. at 8pm

Mar. 12th.....Fire Co. mtg. at 8pm

Following items reported by Chief Perrone & his Line Officers

1. Perrone gave report for Lt. Belote- 5 items to be destroyed
8 sets pants & jackets
2. Lt. Auletta reported radio in 26-2-78 / charger was repaired & added
2 units.
3. Perrone- New Huskie/gator - Lights to be installed & then SOP's to
Follow.
4. New Rescue Truck plans were given to Chairman Hogan for review
5. Perrone reported there is a Ice Training Rescue Class at Sta. 26-1
10 men at \$100.00 ea. = \$1,000.00

Sta.12-1.....Chief Tom Kirkland reported responding to 5 fire calls in 26-2
Primary area with 16.02 manhrs & 24 fire calls in 26-2 area
With 137.47 manhrs.

PRESIDENT of the Fire Co.- Auletta

1. Installation Dinner was held on Jan. 14,2012 with no problems
2. Fundraiser was held on Jan. 7,2012 for the Foley family
3. CPR class to be held on Feb.20, 2012 at 7:30pm

TRUCK REPORT- Sorscher

1. 26-2-66...Replaced rear door latch /resoldered rear def tab to glass...Freehold Chev
Replaced rear charging port cableEast Coast Lighting
Install wire charge guard for computer.....” “ “
2. 26-2-77...Annual pump,chassis & generator Service.....First Priority
3. 26-2-87...New battery installed.....In House
4. 26-2-89...Installed (5) new locks on doors/ ran trailer for ½ hr.....In House
5. 26-2-98...Replaced both trans. Cooling lines.....Englishtown Auto.

ADMINISTRATOR'S REPORT- Marini

1. Painting of Engine Bay was completed by A & A Painting & Contracting
2. Chief Keaney rec'd a new cellphone
3. # 300 form can be gotten on Line
4. Marini to meet with Pres. Auletta about setting up a program for Firemen to get there Physicals especially for those that are past due.
5. LoSap contributions - 2010 / \$1,558.00 & 2011 / \$ 1,588.00

INSURANCE- Warshany / Marini

1. SOP & SOG for New Huskie Gator
2. Companies Standard & Arch are only accident & sickness
3. Life Insurance is Standard Co.
4. Anyone going for physicals must contact US Healthworks first

IT OFFICER- Hall

1. Computer in office of Administrator & IT Officer has been installed.
2. Secretary's computer has been delivered, not yet installed.

LEGAL- Youssouf

1. Election on Feb. 18 ,2012 hours of 2 - 9pm
Mr. Youssouf asked who was running for re-election Kirkland & Spevak
Ballots & paperwork have been ordered.
Mr. Youssouf asked if two polling people were notified / YES
Mr. Spevak to pickup paperwork at Monmouth County Voting Dept on Feb.17th
Before 4:30pm
- 2.Resolution- Personal property not needed ; Pants , jackets & old computer equip.
Mr. Kirkland made a motion to remove the items mentioned from inventory list & 2nd
By Mr. Warshany . Roll Call Vote- Kirkland, Flannery, Warshany, Hogan & Spevak
Voted YES
3. Rec'd Shared Services Agreement signed from County of Monmouth dated
Dec.22,2011. one copy to be attached to 2011 minute book & one copy to be filed
The Secretary of the Board

AUDITOR- Petrics

Budget 2012 was approved & received

BOOKKEEPER- Larson

1. Rec'd from DCA / GUDPA certification Bank- Brunswick Bank & Trust
2. State of NJ - (1) Permits the Board of Fire Comm to amend Fire District Budget after adoption to insert special items of revenue (2) Requires State, Regional & Local Authorities, boards, & commissions to establish an Internet website & post information Related to each entity's mission, finances, meetings & employees

EQUIPMENT- Flannery

Mr. Flannery asked about a rolling unit in back shed for drying hose at one time, not being used. Should that go on list of discarded items not needed. Perrone said NO we still use that.

OLD BUSINESS- NONE

NEW BUSINESS-

Chairman Hogan asked to have a updated list of New Equip. purchased in 2011 inventory & gear & equip. that is obsolete by next meeting. March 7, 2012.

Mr. Kirkland made a motion to OPEN PUBLIC PORTION at 8:28pm & 2nd by Mr. Warshany, approved by all. NO BUSINESS Mr. Kirkland made a motion to CLOSE PUBLIC PORTION at 8:30pm & 2nd by Mr. Warshany, approved by all.

TREASURER'S REPORT- Kirkland

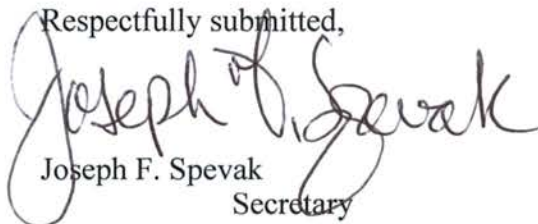
Mr. Warshany made a motion to pay vouchers in the amount of \$86,895.59 & 2nd by Mr. Flannery, approved by all.

GOOD & WELFARE

1. Budget election to be held on Feb.18,2012 at Manalapan Twp. Fire CO. #1, 5 Sweetman's Lane at hours of 2- 9pm
2. There is no Workshop mtg. on Feb.16,2012

Since there is no further business Mr. Flannery made a motion for adjournment at 8:35pm & 2nd by Mr. Warshany, approved by all.

Respectfully submitted,



Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54
TENNENT, NEW JERSEY 07763

Bill List
Monthly Meeting February 2012

A&A Painting & Contracting	17,700.00
ADP	7,493.55
Belasco Petroleum Company, Inc.	535.50
Cablevision	74.90
Charles Sacco	67.41
Document Solutions	45.00
East Coast Emergency Lighting, Inc.	670.15
Elliott Belote	67.41
Englishtown Automotive, Inc.	204.16
Englishtown Board of Fire Commissioners	1,118.10
Englishtown Fire Department	9,041.75
First Priority Emergency Vehicles, Inc.	1,225.00
Generation Consultants, LLC	150.00
George Kline Sales	909.57
Gordons Corner Water Co.	1,888.92
International Association Of Fire Chiefs	204.00
John Marini	67.41
Joseph Spevak	67.41
Ken M. Genieczko, Jr.	45.00
Manalapan Fire Company #1	26,338.00
Millhurst Mills, Inc.	1,250.00
Millhurst Mills, Inc.	625.00
NetLink	1,485.00
NetLink	1,485.00
Pantano Power Equipment	3,876.20
Patrick Flannery	67.41
Pine Belt Freehold Chevrolet	100.00
Richard F. Sause	757.00
Richard Hogan	67.41
The Star-Ledger	135.24

Verizon	145.36
Verizon Wireless	1,038.73
WithumSmith & Brown	7,950.00

TOTAL \$	86,895.59
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Respectfully submitted,



Timothy Kirkland
Treasurer

Month End Review

The replacement computer for the Administrator/IT office was installed and configured.

The replacement computer for the Board Secretary is in and needs to be scheduled for installation.

A list of surplus IT equipment is attached.

Respectfully submitted,



Peter Hall
Information Technology Officer

February 1st, 2012



Outdated IT Equipment

HP Compaq dc7600	# 2UA6390PPO
MIT Minitower Computer	(no identifier)
CRT "Viewsonic 6" Monitor	# TX-14H30PTK
HP Compaq dc5750 Microtower	# MXL8320VPL
HP Compaq 6005 SFF	# MXL0291YGD
HP Pavilion 7070	# US54500606
Lexmark x4650	# 000A1452112
HP Deskjet 840C	# CN03T1R2F2
HP Officejet J6400	# SNPRC-0701
(2) x Compaq Notebook Docking Station	# 3882Q012
HP Scanjet 5300C	# 4882A197
Tektronix Phaser 850	(no identifier)
Compaq Proliant 3000 Server	# 329091-021
Acer TravelMate C310	# LXT870E032532009D3K500
Compaq Armada E500	# 606005132210

[First Reprint]

ASSEMBLY COMMITTEE SUBSTITUTE FOR
ASSEMBLY, No. 3908

STATE OF NEW JERSEY

214th LEGISLATURE

ADOPTED JUNE 13, 2011

Sponsored by:

Assemblyman WAYNE P. DEANGELO

District 14 (Mercer and Middlesex)

Assemblyman DANIEL R. BENSON

District 14 (Mercer and Middlesex)

Assemblyman RUBEN J. RAMOS, JR.

District 33 (Hudson)

Assemblyman PAUL D. MORIARTY

District 4 (Camden and Gloucester)

Co-Sponsored by:

**Assemblymen Connors, Fuentes, Senators Beck, Buono, Rice, Van Drew,
Greenstein, Oroho and Weinberg**

SYNOPSIS

Requires State, regional, and local authorities, boards, and commissions to establish an Internet website and post information related to each entity's mission, finances, meetings, and employees.

CURRENT VERSION OF TEXT

As amended by the General Assembly on June 23, 2011.

(Sponsorship Updated As Of: 12/16/2011)

1 AN ACT requiring State, regional, and local authorities, boards, and
2 commissions to establish a website, and amending and
3 supplementing various sections of the Statutory Law.

4
5 **BE IT ENACTED** by the Senate and General Assembly of the State
6 of New Jersey:

7
8 1. (New section) The soil conservation district shall maintain
9 'either' an Internet website 'or a webpage on the municipality's or
10 county's Internet website'. The purpose of the website 'or
11 webpage' shall be to provide increased public access to district
12 operations and activities. The following information, if applicable,
13 shall be posted on the district's website 'or webpage':

14 a. a description of the district's mission and responsibilities;
15 b. the budget once adopted for the current and immediately
16 prior **'[, and all future]'** fiscal years '. Commencing with the fiscal
17 year next following the effective date of P.L. , c. (C.)
18 (pending before the Legislature as this bill), the budgets of at least
19 three consecutive fiscal years shall be available on the website or
20 webpage';

21 c. the most recent Comprehensive Annual Financial Report or
22 other similar financial information;

23 d. the annual audit for the most recent and immediately prior
24 **'[, and all future]'** fiscal years '. Commencing with the fiscal year
25 next following the effective date of P.L. , c. (C.) (pending
26 before the Legislature as this bill), the annual audits of at least three
27 consecutive fiscal years shall be available on the website or
28 webpage';

29 e. the district's rules, regulations, and official policy statements
30 **'[adopted in the current, immediately prior, and all future fiscal**
31 **years] deemed relevant by the board of supervisors to the interests**
32 **of the residents within the district'**;

33 f. notice, posted pursuant to the "Senator Byron M. Baer Open
34 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
35 meeting of the board of supervisors **'[or any of its committees]'**,
36 setting forth the time, date, location, and agenda of the meeting;

37 g. the approved minutes of each meeting of the board including
38 all resolutions of the board and its committees for the current **'[,**
39 **immediately prior, and all future]'** fiscal **'[years] year.**
40 Commencing with the fiscal year next following the effective date
41 of P.L. , c. (C.) (pending before the Legislature as this bill),
42 the approved minutes of meetings for at least three consecutive

EXPLANATION – Matter enclosed in bold-faced brackets **[thus]** in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹ Assembly floor amendments adopted June 23, 2011.

1 fiscal years shall be available on the website or webpage;

2 h. the name ' , mailing address, electronic mail address, if
3 available,' and phone number of '[a principal executive officer
4 having overall responsibility for] every person who exercises day-
5 to-day supervision or management over some or all of' the
6 operations of the district; and

7 i. a list of '[all full-time and part-time employees of the
8 district.

9 For the purposes of this section "full- and part-time employees of
10 the district" shall mean and include, but not be limited to: salaried
11 employees, hourly employees, professional employees,]' attorneys,
12 advisors, consultants, and any other person, firm, business,
13 partnership, corporation, or other organization which '[receive]
14 received' any remuneration 'of \$17,500 or more during the
15 preceding fiscal year' for any service whatsoever rendered to the
16 soil conservation district.

17
18 2. (New section) Each Workforce Investment Board shall
19 maintain 'either' an Internet website 'or a webpage on the county's
20 Internet website'. The purpose of the website 'or webpage' shall
21 be to provide increased public access to the board's operations and
22 activities. The following information, if applicable, shall be posted
23 on the board's website 'or webpage':

24 a. a description of the board's mission and responsibilities;

25 b. the budget once adopted for the current and immediately
26 prior '[, and all future]' fiscal years , Commencing with the fiscal
27 year next following the effective date of P.L. , c. (C.)
28 (pending before the Legislature as this bill), the budgets of at least
29 three consecutive fiscal years shall be available on the website or
30 webpage';

31 c. the most recent Comprehensive Annual Financial Report or
32 similar financial information;

33 d. the annual audit for the most recent '[,] and' immediately
34 prior '[, and all future]' fiscal years , Commencing with the fiscal
35 year next following the effective date of P.L. , c. (C.)
36 (pending before the Legislature as this bill), the annual audits of at
37 least three consecutive fiscal years shall be available on the website
38 or webpage';

39 e. the board's rules, regulations, and official policy statements
40 '[adopted in the current, immediately prior, and all future fiscal
41 years] deemed relevant by the board to the interests of the residents
42 within the county';

43 f. notice, posted pursuant to the "Senator Byron M. Baer Open
44 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
45 meeting of the Workforce Investment Board '[or any of its

1 committees¹, setting forth the time, date, location, and agenda of
2 the meeting;

3 g. the approved minutes including all resolutions of the board
4 ¹[of] for¹ each meeting of the Workforce Investment Board and its
5 committees for the current ¹[, immediately prior, and all future]¹
6 fiscal ¹[years] year. Commencing with the fiscal year next
7 following the effective date of P.L. , c. (C.) (pending before
8 the Legislature as this bill), the approved minutes of meetings for at
9 least three consecutive fiscal years shall be available on the website
10 or webpage¹;

11 h. the name ¹, mailing address, electronic mail address, if
12 available,¹ and phone number of ¹[a principal executive officer
13 having overall responsibility for] every person who exercises day-
14 to-day supervision or management over some or all of¹ the
15 operations of the Workforce Investment Board; and

16 i. a list of ¹[all full-time and part-time employees of the
17 Workforce Investment Board.

18 For the purposes of this section “full- and part-time employees of
19 the Workforce Investment Board” shall mean and include, but not
20 be limited to: salaried employees, hourly employees, professional
21 employees,¹ attorneys, advisors, consultants, and any other person,
22 firm, business, partnership, corporation, or other organization which
23 ¹[receive] received¹ any remuneration ¹of \$17,500 or more during
24 the preceding fiscal year¹ for any service whatsoever rendered to
25 the Workforce Investment Board.

26
27 3. (New section) Any county park commission established
28 pursuant to the chapter 37 of Title 40 of the Revised Statutes shall
29 maintain ¹either¹ an Internet website ¹or a webpage on the county's
30 Internet website¹. The purpose of the website ¹or webpage¹ shall
31 be to provide increased public access to the county park
32 commission's operations and activities. The following information,
33 if applicable, shall be posted on the county park commission's
34 website ¹or webpage¹:

35 a. a description of the county park commission's mission and
36 responsibilities;

37 b. the budget once adopted for the current and immediately
38 prior ¹[, and all future]¹ fiscal years ¹, Commencing with the
39 fiscal year next following the effective date of P.L. , c. (C.)
40 (pending before the Legislature as this bill), the budgets of at least
41 three consecutive fiscal years shall be available on the website or
42 webpage¹;

43 c. the most recent Comprehensive Annual Financial Report or
44 other similar financial information;

1 d. the annual audit for the most recent '[,] and' immediately
2 prior '[, and all future]' fiscal years 'Commencing with the
3 fiscal year next following the effective date of P.L. , c. (C.)
4 (pending before the Legislature as this bill), the annual audits of at
5 least three consecutive fiscal years shall be available on the website
6 or webpage';

7 e.' the county park commission's rules, regulations, and official
8 policy statements '[adopted in the current, immediately prior, and
9 all future fiscal years] deemed relevant by the commissioners to the
10 interests of the residents within the county';

11 f. notice, posted pursuant to the "Senator Byron M. Baer Open
12 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
13 meeting of the county park commission '[or any of its
14 committees]', setting forth the time, date, location, and agenda of
15 the meeting;

16 g. the approved minutes of each meeting of the commission
17 including all resolutions of the '[board] commission' and its
18 committees for the current '[, immediately prior, and all future]'
19 fiscal '[years] year. Commencing with the fiscal year next
20 following the effective date of P.L. , c. (C.) (pending before
21 the Legislature as this bill), the approved minutes of meetings for at
22 least three consecutive fiscal years shall be available on the website
23 or webpage';

24 h. the name 'mailing address, electronic mail address, if
25 available,' and phone number of '[a principal executive officer
26 having overall responsibility for] every person who exercises day-
27 to-day supervision or management over some or all of' the
28 operations of the county park commission; and

29 i. a list of '[all full-time and part-time employees of the
30 county park commission.

31 For the purposes of this section "full- and part-time employees of
32 the county park commission" shall mean and include, but not be
33 limited to: salaried employees, hourly employees, professional
34 employees,]' attorneys, advisors, consultants, and any other person,
35 firm, business, partnership, corporation, or other organization which
36 '[receive] received' any remuneration 'of \$17,500 or more during
37 the preceding fiscal year' for any service whatsoever rendered to
38 the county park commission.

39
40 4. (New section) The joint insurance fund shall maintain an
41 Internet website. The purpose of the website shall be to provide
42 increased public access to the joint insurance fund's operations and
43 activities. The following information, if applicable, shall be posted
44 on the joint insurance fund's website:

- 1 a. a description of the joint insurance fund's mission and
- 2 responsibilities;
- 3 b. the budget once adopted for the current and immediately
- 4 prior '[, and all future]' fiscal years 'Commencing with the fiscal
- 5 year next following the effective date of P.L. , c. (C.)
- 6 (pending before the Legislature as this bill), the budgets of at least
- 7 three consecutive fiscal years shall be available on the website';
- 8 c. the most recent Comprehensive Annual Financial Report and
- 9 the annual independent audit similar financial information;
- 10 d. the annual independent audit for the most recent fiscal year
- 11 and the immediately prior '[, and all future]' fiscal '[years] year.
- 12 Commencing with the fiscal year next following the effective date
- 13 of P.L. , c. (C.) (pending before the Legislature as this bill),
- 14 the annual audits of at least three consecutive fiscal years shall be
- 15 available on the website';
- 16 e. the joint insurance fund's official policy statements, bylaws,
- 17 risk management plan and cash investment policy plan '[for the
- 18 current, immediately prior, and all future fiscal years] that are
- 19 deemed relevant by the commissioners to the interests of the
- 20 residents within the jurisdiction of the fund members';
- 21 f. notice, posted pursuant to the "Senator Byron M. Baer Open
- 22 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
- 23 meeting of the insurance fund commissioners '[or any of their
- 24 committees]',' setting forth the time, date, location, and agenda of
- 25 the meeting;
- 26 g. the minutes of each meeting of the insurance fund
- 27 commissioners including all resolutions of the commission and their
- 28 committees for the current '[, immediately prior, and all future]'
- 29 fiscal year 'Commencing with the fiscal year next following the
- 30 effective date of P.L. , c. (C.) (pending before the
- 31 Legislature as this bill), the approved minutes of meetings for at
- 32 least three consecutive fiscal years shall be available on the
- 33 website';
- 34 h. the name 'mailing address, electronic mail address, if
- 35 available.' and phone number of '[a principal executive officer
- 36 having overall responsibility for] every person who exercises day-
- 37 to-day supervision or management over some or all of' the
- 38 operations of the joint insurance fund; and
- 39 i. a list of '[all full-time and part-time employees of the joint
- 40 insurance fund.
- 41 For the purposes of this section "full- and part-time employees of
- 42 the joint insurance fund" shall mean and include, but not be limited
- 43 to: salaried employees, hourly employees, professional
- 44 employees,]' attorneys, advisors, consultants, and any other person,
- 45 firm, business, partnership, corporation, or other organization which
- 46 '[receive] received' any remuneration 'of \$17,500 or more during

1 the preceding fiscal year¹ for any service whatsoever rendered
2 directly to the joint insurance fund. For the purposes of this section,
3 “rendered directly to the joint insurance fund” shall not include
4 claim payments to service providers for services rendered to third
5 party claimants,¹ individual joint insurance fund members, their
6 employees, or eligible dependents arising out of claims made under
7 the benefit plans provided through the joint insurance fund.

8
9 5. (New section) Any fire district established pursuant to
10 N.J.S.40A:14-70 shall maintain either¹ an Internet website or a
11 webpage on the municipality's Internet website¹. The purpose of
12 the website or webpage¹ shall be to provide increased public
13 access to the fire district's operations and activities. The following
14 information, if applicable, shall be posted on the fire district's
15 website or webpage¹:

16 a. a description of the fire district's mission and
17 responsibilities;

18 b. the budget once adopted for the current and immediately
19 prior ['], and all future]¹ fiscal years 1. Commencing with the fiscal
20 year next following the effective date of P.L. , c. (C.)
21 (pending before the Legislature as this bill), the budgets of at least
22 three consecutive fiscal years shall be available on the website or
23 webpage¹;

24 c. the most recent Comprehensive Annual Financial Report or
25 similar financial information;

26 d. the annual audit for the most recent ['], and¹ immediately
27 prior ['], and all future]¹ fiscal years 1. Commencing with the fiscal
28 year next following the effective date of P.L. , c. (C.)
29 (pending before the Legislature as this bill), the annual audits of at
30 least three consecutive fiscal years shall be available on the website
31 or webpage¹;

32 e. the fire district's rules, regulations, and official policy
33 statements ['adopted in the current, immediately prior, and all
34 future fiscal year] deemed relevant by the commissioners to the
35 interests of the residents within the district¹;

36 f. notice, posted pursuant to the “Senator Byron M. Baer Open
37 Public Meetings Act,” P.L.1975, c.231 (C.10:4-6 et seq.), of a
38 meeting of the board of fire commissioners ['or any of their
39 committees]¹, setting forth the time, date, location, and agenda of
40 the meeting;

41 g. the minutes of each meeting of the board of fire
42 commissioners including all resolutions of the commission and their
43 committees for the current ['], immediately prior, and all future]¹
44 fiscal year 1. Commencing with the fiscal year next following the
45 effective date of P.L. , c. (C.) (pending before the
46 Legislature as this bill), the approved minutes of meetings for at

1 least three consecutive fiscal years shall be available on the
2 website;

3 h. the name ' , mailing address, electronic mail address, if
4 available, and phone number of '[a principal executive officer
5 having overall responsibility for] every person who exercises day-
6 to-day supervision or management over some or all of the
7 operations of fire district; and

8 i. a list of '[all full-time and part-time employees of the fire
9 district.

10 For the purposes of this section "full- and part-time employees of
11 the fire district" shall mean and include, but not be limited to:
12 salaried employees, hourly employees, professional employees,]
13 attorneys, advisors, consultants, and any other person, firm,
14 business, partnership, corporation, or other organization which
15 '[receive] received any remuneration 'of \$17,500 or more during
16 the preceding fiscal year for any service whatsoever rendered to
17 the fire district but shall not include volunteers receiving benefits
18 under a length of service award program established pursuant to
19 section 3 of P.L.1997, c.388 (C.40A:14-185).

20
21 6. Section 4 of P.L.1938, c.67 (C.26:3-86) is amended to read
22 as follows:

23 4. a. A regional health commission shall arrange annually with
24 each board of health participating therein as to the nature and
25 amount of public health services, approved by the Director of
26 Health of New Jersey, to be furnished by the said commission to
27 such board of health and the sum to be paid by the board of health
28 to the commission for such services. It shall report annually to each
29 board of health participating therein, and to the State Department of
30 Health, regarding its activities for the year.

31 b. The regional health commission shall maintain an Internet
32 website. The purpose of the website shall be to provide increased
33 public access to regional health commission's operations and
34 activities. The following information shall be posted, if applicable,
35 on the regional health commission's website:

36 (1) a description of the regional health commission's mission
37 and responsibilities;

38 (2) the budget once adopted for the current and immediately
39 prior '[, and all future] fiscal years ' , Commencing with the fiscal
40 year next following the effective date of P.L. , c. (C.)
41 (pending before the Legislature as this bill), the budgets of at least
42 three consecutive fiscal years shall be available on the website;

43 (3) the most recent Comprehensive Annual Financial Report or
44 other similar financial information;

45 (4) the annual audit for the most recent '[,] and immediately
46 prior '[, and all future] fiscal years ' , Commencing with the fiscal

1 year next following the effective date of P.L. , c. (C.)
2 (pending before the Legislature as this bill), the annual audits of at
3 least three consecutive fiscal years shall be available on the
4 website;

5 (5) the regional health commission's rules, regulations, and
6 official policy statements '[adopted in the current, immediately
7 prior, and all future fiscal years] deemed relevant by the
8 commissioners to the interests of the residents within the
9 jurisdiction of the commission;

10 (6) notice, posted pursuant to the "Senator Byron M. Baer Open
11 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
12 meeting of the board of supervisors '[or any of its committees],
13 setting forth the time, date, location, and agenda of the meeting;

14 (7) the minutes of each meeting of the 'commission's' board
15 including all resolutions of the board and its committees for the
16 current '[, immediately prior, and all future]' fiscal '[years] year.
17 Commencing with the fiscal year next following the effective date
18 of P.L. , c. (C.) (pending before the Legislature as this bill),
19 the approved minutes of meetings for at least three consecutive
20 fiscal years shall be available on the website;

21 (8) the name ' , mailing address, electronic mail address, if
22 available,' and phone number of '[a principal executive officer
23 having overall responsibility for] every person who exercises day-
24 to-day supervision or management over some or all of' the
25 operations of the regional health commission; and

26 (9) a list of '[all full-time and part-time employees of the
27 regional health commission.

28 For the purposes of this section "full- and part-time employees of
29 the regional health commission" shall mean and include, but not be
30 limited to: salaried employees, hourly employees, professional
31 employees,]' attorneys, advisors, consultants, and any other person,
32 firm, business, partnership, corporation, or other organization which
33 '[receive] received' any remuneration 'of \$17,500 or more during
34 the preceding fiscal year' for any service whatsoever rendered to
35 the regional health commission.

36 (cf: PL.1938, c.67, s.4)

37
38 7. (New section) Any authority subject to the provisions of
39 '[this]' chapter '5A of Title 40A of the New Jersey Statutes' shall
40 maintain 'either' an Internet website 'or a webpage on the
41 municipality's or county's Internet website'. The purpose of the
42 website 'or webpage' shall be to provide increased public access to
43 the authority's operations and activities. The following
44 information, if applicable, shall be posted on the authority's website
45 'or webpage':

- 1 (1) a description of the authority's mission and responsibilities;
- 2 (2) the budget once adopted for the current '[,] and'
- 3 immediately prior '[, and all future]' fiscal years ' . Commencing
- 4 with the fiscal year next following the effective date of P.L. ,
- 5 c. (C.) (pending before the Legislature as this bill), the
- 6 budgets of at least three consecutive fiscal years shall be available
- 7 on the website or webpage';
- 8 (3) the most recent Comprehensive Annual Financial Report or
- 9 other similar financial information;
- 10 (4) the annual audit for the most recent '[,] and' immediately
- 11 prior '[, and all future]' fiscal years ' . Commencing with the fiscal
- 12 year next following the effective date of P.L. , c. (C.)
- 13 (pending before the Legislature as this bill), the annual audits of at
- 14 least three consecutive fiscal years shall be available on the website
- 15 or webpage';
- 16 (5) the authority's rules, regulations, and official policy
- 17 statements '[adopted in the current, immediately prior, and all
- 18 future fiscal years] deemed relevant by the governing body of the
- 19 authority to the interests of the residents within the authority's
- 20 service area or jurisdiction';
- 21 (6) notice, posted pursuant to the "Senator Byron M. Baer Open
- 22 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
- 23 meeting of the authority '[or any of its committees]', setting forth
- 24 the time, date, location, and agenda of the meeting;
- 25 (7) the minutes of each meeting of the authority, including all
- 26 resolutions of the board, and its committees, for the current '[,
- 27 immediately prior, and all future]' fiscal '[years] year.
- 28 Commencing with the fiscal year next following the effective date
- 29 of P.L. , c. (C.) (pending before the Legislature as this bill),
- 30 the approved minutes of meetings for at least three consecutive
- 31 fiscal years shall be available on the website';
- 32 (8) the name ' , mailing address, electronic mail address, if
- 33 available,' and phone number of '[a principal executive officer
- 34 having overall responsibility for] every person who exercises day-
- 35 to-day supervision or management over some or all of' the
- 36 operations of the authority; and
- 37 (9) a list of '[all full-time and part-time employees of the
- 38 authority.
- 39 For the purposes of this section "full- and part-time employees of
- 40 the authority" shall mean and include, but not be limited to: salaried
- 41 employees, hourly employees, professional employees,]' attorneys,
- 42 advisors, consultants, and any other person, firm, business,
- 43 partnership, corporation, or other organization which '[receive]
- 44 received' any remuneration 'of \$17,500 or more during the

1 preceding fiscal year¹ for any service whatsoever rendered to the of
2 the authority.

3
4 8. Section 8 of P.L.1983, c.303 (C.52:27H-67) is amended to
5 read as follows:

6 8. a. The governing body of any qualifying municipality may,
7 by ordinance, create or designate a nonprofit corporation
8 established pursuant to the provisions of Title 15 of the Revised
9 Statutes or Title 15A of the New Jersey Statutes to act as the zone
10 development corporation for the municipality. Any zone
11 development corporation so created or so designated shall include
12 on its board of directors representatives of the government of the
13 qualifying municipality, members of the business community
14 thereof, and representatives of community organizations in the
15 municipality, and the total membership of the board of directors
16 shall be broadly representative of businesses and communities
17 within the municipality.

18 b. Notwithstanding the provisions of any other law to the
19 contrary, a zone development corporation shall be considered to be
20 a local development corporation for the purpose of receiving any
21 State financial or technical assistance as may be available, and the
22 creation of a zone development corporation shall not preclude a
23 qualifying municipality from creating another local development
24 corporation for the municipality with responsibilities not related to
25 the enterprise zone, nor preclude that other corporation from
26 receiving State financial or technical assistance.

27 c. The zone development corporation shall develop and
28 maintain 'either' an Internet website 'or a webpage on the
29 municipality's Internet website'. The purpose of the website 'or
30 webpage' shall be to provide increased public access to the zone
31 development corporation's operations and activities. The following
32 information, if applicable, shall be posted on the zone development
33 corporation's website 'or webpage':

34 (1) a description of the zone development corporation's mission
35 and responsibilities;

36 (2) the budget once adopted for the current and immediately
37 prior '[, and all future]' fiscal years '. Commencing with the fiscal
38 year next following the effective date of P.L. , c. (C.)
39 (pending before the Legislature as this bill), the budgets of at least
40 three consecutive fiscal years shall be available on the website or
41 webpage';

42 (3) The most recent Comprehensive Annual Financial Report or
43 other similar financial information;

44 (4) the annual audit for the most recent '[,] and' immediately
45 prior '[, and all future]' fiscal years '. Commencing with the fiscal
46 year next following the effective date of P.L. , c. (C.)
47 (pending before the Legislature as this bill), the annual audits of at

1 least three consecutive fiscal years shall be available on the website
2 or webpage;

3 (5) the zone development corporation's 'bylaws,' rules,
4 regulations, and official policy statements 'adopted in the current,
5 immediately prior, and all future fiscal years] deemed relevant by
6 the corporation's board to the interests of the residents within the
7 zone;

8 (6) notice, posted pursuant to the "Senator Byron M. Baer Open
9 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
10 meeting of the zone development corporation 'for any of its
11 committees], setting forth the time, date, location, and agenda of
12 the meeting;

13 (7) the minutes of each meeting of the zone development
14 corporation including all resolutions of the board and its
15 committees for the current '[, immediately prior, and all future]'
16 fiscal '[years] year. Commencing with the fiscal year next
17 following the effective date of P.L. , c. (C.) (pending before
18 the Legislature as this bill), the approved minutes of meetings for at
19 least three consecutive fiscal years shall be available on the
20 website;

21 (8) the name ', mailing address, electronic mail address, if
22 available,' and phone number of '[a principal executive officer
23 having overall responsibility for] every person who exercises day-
24 to-day supervision or management over some or all of' the
25 operations of the zone development corporation; and

26 (9) a list of '[all full-time and part-time employees of the zone
27 development corporation.

28 For the purposes of this section "full- and part-time employees of
29 the zone development corporation" shall mean and include, but not
30 be limited to: salaried employees, hourly employees, professional
31 employees,]' attorneys, advisors, consultants, and any other person,
32 firm, business, partnership, corporation, or other organization which
33 '[receive] received' any remuneration 'of \$17,500 or more during
34 the preceding fiscal year' for any service whatsoever rendered to
35 the zone development corporation.

36 (cf: P.L.1993, c.367, s.4)

37

38 9. (New section) a. As used in this section:

39 "Environmental authority, board, or commission" means an
40 authority, board, commission, or other public body authorized by
41 law to provide water, sewer, or other utility services, or to engage in
42 the zoning of facilities for, or the planning for, the provision of such
43 services.

44 "Member" of an authority, board, or commission means a
45 member of the governing body of that authority, board, or
46 commission, and includes a person appointed as a member by a

1 State, county, local, or other governmental official or who holds
2 membership ex officio.

3 "Regional authority" means:

- 4 (1) The Passaic Valley Sewerage Commissioners;
- 5 (2) The North Jersey District Water Supply Commission;
- 6 (3) The New Jersey Meadowlands Commission;
- 7 (4) The Passaic Valley Water Commission; and

8 (5) Any environmental authority, board, or commission, not
9 included among the foregoing, owning real property assets or
10 providing services in more than one county, including, but not
11 limited to, those subject to oversight pursuant to the "Local
12 Authorities Fiscal Control Law," P.L.1983, c.313 (C.40A:5A-1 et
13 seq.) or appointed pursuant to R.S.40:62-109 regarding joint water
14 commissions.

15 "State authority, board, or commission" means '[any authority,
16 board, commission, or other public body, independent or otherwise,
17 authorized by the State through statute or Executive Order] an
18 independent State authority; any board, commission, or agency that
19 is organized in but not of a principal department of State
20 government; and any State authority that is required to submit its
21 minutes, resolutions, or actions for gubernatorial approval or veto¹.

22 b. Any State authority, board, or commission, regional
23 authority, or environmental authority, board, or commission shall
24 develop and maintain 'either¹ an Internet website¹ or a webpage on
25 the State's, municipality's, or county's Internet website, as
26 applicable¹. The purpose of the website 'or webpage¹ shall be to
27 provide increased public access to the authority, board, or
28 commission's operations and activities. The following information,
29 if applicable, shall be posted on the website 'or webpage¹:

30 (1) a description of the authority, board, or commission's
31 mission and responsibilities;

32 (2) the budget once adopted for the current '[,] and¹
33 immediately prior¹ [, and all future]¹ fiscal years¹. Commencing
34 with the fiscal year next following the effective date of P.L. _____,
35 c. (C. _____) (pending before the Legislature as this bill), the
36 budgets of at least three consecutive fiscal years shall be available
37 on the website or webpage¹;

38 (3) the most recent Comprehensive Annual Financial Report or
39 other similar financial information;

40 (4) the annual audit for the most recent '[,] and¹ immediately
41 prior '[, and all future]¹ fiscal '[year] years. Commencing with
42 the fiscal year next following the effective date of P.L. _____,
43 c. (C. _____) (pending before the Legislature as this bill), the annual
44 audits of at least three consecutive fiscal years shall be available on
45 the website or webpage¹;

1 (5) the authority, board, or commission's rules, regulations, and
2 official policy statements ¹[adopted in the current, immediately
3 prior, and all future fiscal year] deemed relevant by the governing
4 body of the authority, board, or commission to the interests of the
5 residents within the service area¹;

6 (6) notice, posted pursuant to the "Senator Byron M. Baer Open
7 Public Meetings Act," P.L.1975, c.231 (C.10:4-6 et seq.), of a
8 meeting of the authority, board, or commission ¹[or any of its
9 committees]¹, setting forth the time, date, location, and agenda of
10 the meeting;

11 (7) the minutes of each meeting of the authority board, or
12 commission including all resolutions of the board and its
13 committees for the current ¹[, immediately prior, and all future]¹
14 fiscal year ¹, Commencing with the fiscal year next following the
15 effective date of P.L. , c. (C.) (pending before the
16 Legislature as this bill), the approved minutes of meetings for at
17 least three consecutive fiscal years shall be available on the
18 website¹;

19 (8) the name ¹, mailing address, electronic mail address, if
20 available,¹ and phone number of ¹[a principal executive officer
21 having overall responsibility for] every person who exercises day-
22 to-day supervision or management over some or all of¹
23 operations of the authority, board, or commission; and

24 (9) a list of ¹[all full-time and part-time employees of the
25 authority, board, or commission.

26 For the purposes of this section "full- and part-time employees of
27 the authority, board, or commission" shall mean and include, but
28 not be limited to: members of the authority, board, or commission,
29 salaried employees, hourly employees, professional employees,¹
30 attorneys, advisors, consultants, and any other person, firm,
31 business, partnership, corporation, or other organization which
32 ¹[receives] received¹ any remuneration ¹of \$17,500 or more during
33 the preceding fiscal year¹ for any service whatsoever rendered to
34 the authority, board, or commission.

35
36 10. This act shall take effect on the first day of the ¹[fourth]
37 thirteenth¹ month next following enactment.

[First Reprint]
SENATE, No. 1141

STATE OF NEW JERSEY
214th LEGISLATURE

INTRODUCED FEBRUARY 4, 2010

Sponsored by:

Senator **JEFF VAN DREW**

District 1 (Cape May, Atlantic and Cumberland)

Assemblyman **RONALD S. DANCER**

District 30 (Burlington, Mercer, Monmouth and Ocean)

Assemblyman **NELSON T. ALBANO**

District 1 (Cape May, Atlantic and Cumberland)

Assemblyman **MATTHEW W. MILAM**

District 1 (Cape May, Atlantic and Cumberland)

Co-Sponsored by:

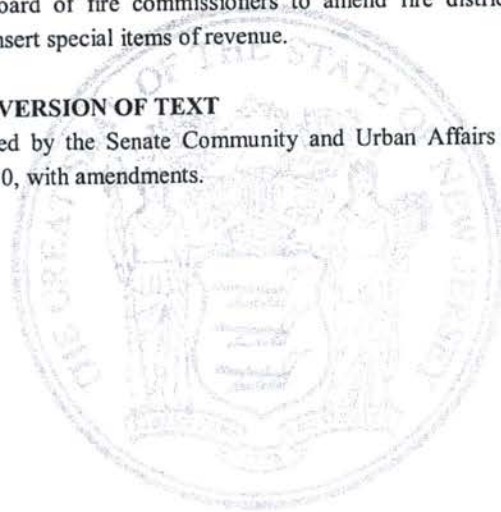
Senator Norcross

SYNOPSIS

Permits board of fire commissioners to amend fire district budget after adoption to insert special items of revenue.

CURRENT VERSION OF TEXT

As reported by the Senate Community and Urban Affairs Committee on March 4, 2010, with amendments.



(Sponsorship Updated As Of: 12/6/2011)

1 AN ACT concerning fire district budgets and ¹[supplementing Title
2 40A of the New Jersey Statutes] amending P.L.1979, c.453¹.

3
4 **BE IT ENACTED** by the Senate and General Assembly of the State
5 of New Jersey:

6
7 ¹[1. A board of fire commissioners may, by vote of a majority of
8 the full membership of the fire commissioners, approve the
9 insertion of any special item of revenue in a fire district budget
10 when such item shall have been made available by any public or
11 private funding source and the amount thereof shall not have been
12 determined at the time of the adoption of the budget, and may
13 approve the insertion of an appropriation item of an amount equal to
14 any such special item of revenue making such item of revenue
15 available for expenditure.]¹

16
17 ¹1. Section 9 of P.L.1979, c.453 (C.40A:14-78.5) is amended to
18 read as follows:

19 9. a. If at the annual election held pursuant to N.J.S. 40A:14-72
20 the question of finally adopting the budget is voted affirmatively
21 upon by a majority of the legal voters voting in the election, the
22 budget shall be considered finally adopted, and the board of fire
23 commissioners shall certify the amount to be raised by taxation to
24 support the district budget to the assessor of the municipality,
25 pursuant to N.J.S. 40A:14-79.

26 b. If at the annual election the question of finally adopting the
27 budget is voted negatively upon by a majority of the legal voters
28 voting in the election, the governing body of the municipality in
29 which the fire district is located shall, by resolution of a majority of
30 its full membership, within 30 days after the annual election and
31 after a public hearing for which the legal voters of the fire district
32 shall be given 5 days' advertised notice, and at which any interested
33 person shall be heard, fix an annual budget for the fire district. The
34 amount of each appropriation section of the budget so fixed shall
35 not exceed the amount for each as previously voted upon at the
36 annual election, except the appropriation for debt service which
37 shall be included in the amount that is required to be paid. The
38 governing body shall certify the amount to be raised by taxation to
39 support the district budget as set forth in the final budget, to the
40 assessor of the municipality, pursuant to N.J.S. 40A:14-79.

41 c. Following the approval of a budget by the voters, the
42 Director of the Divisions of Local Government Services in the
43 Department of Community Affairs may approve a budget
44 amendment to provide for the anticipation of revenue from a public

EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹Senate SCU committee amendments adopted March 4, 2010.

S1141 [1R] VAN DREW

3

1 or private funding source which was not known at the time the
2 budget was approved, and the appropriation thereof, provided the
3 amount of the appropriation does not exceed the amount of the
4 revenue received.¹

5 (cf: P.L.1982, c.174, s.1)

6

7 2. This act shall take effect immediately.

SHARED SERVICE AGREEMENT

BETWEEN THE

COUNTY OF MONMOUTH

AND THE

**BOARD OF FIRE COMMISSIONERS
MANALAPAN FIRE DISTRICT NO. 2**

THIS SHARED SERVICE AGREEMENT ("Agreement") is made this 22 day of DEC., 2011 by and between the COUNTY OF MONMOUTH, a body politic of the state of New Jersey, having its principal offices located at the Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728 (hereinafter referred to as the "County"), the Monmouth County Sheriff's Office with its principal offices located at 50 E. Main Street, Freehold, NJ 07728, and Manalapan Twp. F.D. #2, in the County of Monmouth, state of New Jersey, having its principal offices located at _____ (hereinafter referred to as the "Fire District").

IT IS AGREED:

1. The County, under the auspices of the Monmouth County Sheriff's Office, Communication Center, will provide direct emergency fire dispatch services for the Fire District.

(a) The annual fee structure is as follows:

- i. 2009 shall be \$4,058.44
- ii. 2010 shall be \$0.00 (zero)
- iii. 2011 shall be \$7,568.14
- iv. 2012 through 2012 the annual fee shall be determined in accordance with the County's shared service proposal distributed to the Fire District on or about November 15th of the prior year. The Fire District shall pay the County the service fee on or about April 1st of each year of the Agreement.

(b) The County shall provide said service for the period January 1, 2009, or as soon thereafter as the services begin, through December 31, 2014.

2. This agreement is permitted under the New Jersey Uniform Shared Services and Consolidation Act pursuant to N.J.S.A. 40A:65-1, et seq.
3. The County shall defend, indemnify and save harmless the Fire District, its officers, agents and employees from and against all suits, costs (including attorney fees and costs, and court costs), claims, expenses, liabilities, and judgments of every kind to which the Fire District may be subjected by reason of any actions or inactions by the County's officers, agents and employees.
4. The Fire District shall defend, indemnify and save harmless the County, its officers, agents and employees from and against all suits, costs (including attorney fees and costs, and court costs), claims, expenses, liabilities, and judgments of every kind to which the County may be subjected by reason of any actions or inactions by the Fire District's officers, agents and employees.
5. Either party may terminate this Agreement with minimum ninety (90) days written notice, with or without cause. The County explicitly reserves the right to terminate this Agreement with ninety (90) days written notice for the following reasons:
 - (a) The Fire District failed to pay for services rendered, provided that the County had provided adequate request for payment.
 - (b) The Fire District failed to comply with the State and County system guidelines, provided that such failure was reported to the Municipality and provided sufficient opportunity to correct the issues reported upon.
6. The County Clerk of the Board shall file a fully executed copy of this Agreement with the Division of Local Government Services, NJ Department of Community Affairs.
7. Each party to this Agreement represents to the other party that its governing body has duly adopted a resolution authorizing the execution of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed, attested and sealed by their respective and duly authorized officials.

COUNTY OF MONMOUTH

MANALAPAN FIRE DIST. 2

Shawn Galde

By: Shaun Golden
Title: Sheriff

Date: 12/10/11

ATTEST:

Richard W. Hogan

By:
Title: Chairman

Date: 4/6/11

ATTEST

Sheila R. Rosenthal
Notary Public State of New Jersey
My Commission Expires
July 27, 2012

Joseph J. Gwathmey
Clerk

Robert D. Clifton

By: Robert D. Clifton
Title: Freeholder Director

Date: 12/22/11

ATTEST:

Thomas Pasnick
Clerk of the Board

Pamela D. Russell
NOTARY

PAMELA D. RUSSELL
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires May 5, 2013

State of New York
County of ...
...
...
...

...
...
...

LFN 2012-1

January 11, 2012

Contact Information

Director's Office

V. 609.292.6613
F. 609.292.9073

Local Government Research

V. 609.292.6110
F. 609.292.9073

Financial Regulation
and Assistance

V. 609.292.4806
F. 609.984.7388

Local Finance Board

V. 609.292.0479
F. 609.633.6243

Local Management Services

V. 609.292.7842
F. 609.633.6243

Authority Regulation

V. 609.984.0132
F. 609.984.7388

Mail and Delivery

101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Web: www.nj.gov/dca/lgs

E-mail: dlgs@dca.state.nj.us

Distribution

Municipal Chief Financial
Officers

Fire District Boards of
Commissioners

Local Finance Notice

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Richard E. Constable, III
Acting Commissioner

Thomas H. Neff
Director

LOSAP CY 2011 Annual Award Increases

This Local Finance Notice updates local units considering or currently administering a Length of Service Awards Program with general information about LOSAP programs and the 2011 annual increase in maximum contribution amounts.

General LOSAP Reminders

- Newly established Length of Service Award Programs: (LOSAP)** must contribute at least \$100 and no more than \$1,150 per year to each qualifying active volunteer member.
- Increasing base contribution amounts:** The law did not contemplate increases in the initially approved base amounts. Following the intent of the law, that the voters approve the base amount of contributions, the Division has determined that base amounts cannot be increased solely by action of the governing body. The public referendum process must be used to increase award contribution amounts to a point where the total appropriation would exceed the originally approved amount (plus allowed CPI adjustments and subject to minor adjustments based on number of participants). This use of the referendum is in addition to the provisions in N.J.A.C. 5:30-14.8 authorizing a referendum to create or abolish a LOSAP. Division staff can provide additional guidance on unique cases.
- Changing point schedules:** Amending the enabling ordinance or resolution is the proper method to change point schedules, and other minor LOSAP elements. As required for a municipal ordinance amendment, fire district resolutions of this nature must be subject to a public hearing on the change.
- Depositing LOSAP Funds:** Once a LOSAP list has been certified and posted for thirty days, and no appeals are pending, the sponsoring agency's plan administrator should work with their LOSAP provider to ensure that all accounts are set up and all funds are deposited in a timely fashion.

Credit for Prior Service

If provided for in the enabling resolution or ordinance, prior service credit may be awarded for no more than 10 years of active emergency service periods prior to the establishment of such a program. Such credit may be granted to the volunteers over as many years as deemed appropriate by the sponsoring agency, except that the total amount contributed in any one year shall not exceed the maximum amount allowed by law to be contributed by a sponsoring agency. (For example, if your LOSAP is a new program, this means that no volunteer can receive more than \$1,150 in his or her account in year one.)

Other Practices

Programs that have policies that are not in accordance with the foregoing must contact the Division to develop a reconciliation plan. Plans that are not in compliance with the law and rules run the risk of losing their preferred tax status and could impact the receipt of benefits on members. Please contact the Division as soon as possible to review the program to ensure compliance.

LOSAP Annual Award Increases

Periodic or Annual Cost of Living Increases to Contribution Amounts

1. **Automatic CPI increases:** Awards to emergency service volunteers by municipalities or fire districts under Length of Service Awards Programs (LOSAP) are allowed cost of living increases each year. The application of the **automatic** annual Consumer Price Index (CPI) adjustment is strictly optional and must be included in the language of the enabling resolution or ordinance.
2. **Time-to-time CPI adjustments:** If the enabling ordinance or resolution did not provide for an automatic annual CPI adjustment, the sponsoring agency may choose to provide a CPI adjustment from time to time. In this case, the LOSAP contribution may be increased by a maximum of the cumulative percentage increase since the time the award was last set. The change is made by resolution without a public hearing.
3. **Authorizing automatic increases:** If the sponsoring agency wants to provide for an automatic annual CPI adjustment to the LOSAP award, it must amend the enabling ordinance or resolution to authorize an automatic adjustment. This type of amendment is subject to a public hearing, whether done by ordinance or resolution. This action does not require a referendum.

CY 2011 Consumer Price Index (CPI) Adjustments

The LOSAP rules require that the Director of the Division of Local Government Services annually calculate an adjustment to the maximum LOSAP contribution due to changes in the CPI. Please note that the amount of the increase cannot exceed the amount calculated by multiplying the current contribution by the inflation percentage.

There are differences in the calculations for fire districts and municipalities due to the fact that the calculations represent different CPI quarters.

The increase for CY 2011 is **3% for municipal** (November) and **1.9% for fire district** (February) LOSAPs. The history and details for the two calculations follow. The table also shows the maximum LOSAP award allowable for LOSAP Programs that have been in effect since 1999.

Municipal (November) LOSAPs

Year	Current Year CPI	Prior Year CPI	Consumer Price Index Factor	Maximum LOSAP Award for Programs in effect since 1999
2000	177.9	174.4	2.0%	\$1,173
2001	182.9	177.9	2.8%	\$1,206
2002	185.8	182.9	1.5%	\$1,224
2003	190.3	185.8	2.4%	\$1,253
2004	200.2	190.3	5.2%	\$1,318
2005	207.5	200.2	3.6%	\$1,365
2006	211.6	207.5	2.0%	\$1,392
2007	218.929	211.6	3.5%	\$1,441
2008	225.113	218.929	2.8%	\$1,481
2009	224.787	225.113	0%	\$1,481
2010	228.543	224.787	1.7%	\$1,506
2011	235.440	228.543	3%	\$1,551

Fire District (February) LOSAPs

Year	Current Year CPI	Prior Year CPI	Consumer Price Index Factor	Maximum LOSAP Award for Programs in effect since 1999
2000	174.7	168.6	3.6%	\$1,191
2001	179.0	174.8	2.4%	\$1,220
2002	182.0	179.0	1.6%	\$1,240
2003	186.6	182.0	2.5%	\$1,278
2004	191.4	186.6	2.6%	\$1,311
2005	200.1	191.4	4.5%	\$1,370
2006	209.0	200.1	4.5%	\$1,432
2007	213.152	209.0	2.0%	\$1,461
2008	220.935	213.152	3.7%	\$1,516
2009	220.262	220.935	0%	\$1,516
2010	226.529	220.262	2.8%	\$1,558
2011	230.878	226.529	1.9%	\$1,588

The detailed explanation of how the increase is calculated is available under LOSAP on the Division's website. Please contact the Division at (609) 292-7842 or by e-mail with any questions.

Approved: Thomas H. Neff, Director

Table of Web Links

Page	Shortcut text	Internet Address
3	Division's website	http://www.state.nj.us/dca/lgs/losap/losap.shtml
3	E-mail	mailto:dlgs@dca.state.nj.us

**BOARD of FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763**

February 21,2012

Richard Hogan / Chairman

Regarding the Budget Election held on February 18,2012 , the results were :
28 people signed in & voted at the Firehouse....27 YES & 1 NO
Absentee votes.....3 YES & 0 NO

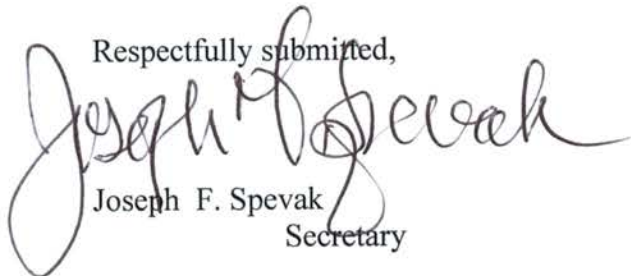
TOTAL 30 YES & 1 NO

The Budget /2012 was approved by the Voters of Dist # 2

		<u>Voters & Absentees</u>			
Results of the Election :	Timothy Kirkland	25	&	3	= 28
	Joseph Spevak	26	&	3	= 29
Write In ;	Jan Zachary	1	&	0	= 1

Kirkland & Spevak were re-appointed for a 3 yr. term

Respectfully submitted,


Joseph F. Spevak
Secretary

**BOARD of FIRE COMMISSIONERS
DISTRICT #2
BOX 54
Tennent, N.J. 07763**

February 21, 2012

Tricia Addario
Finance Officer
Twp. Of Manalapan
120 Rt. 522
Manalapan , N.J. 07726

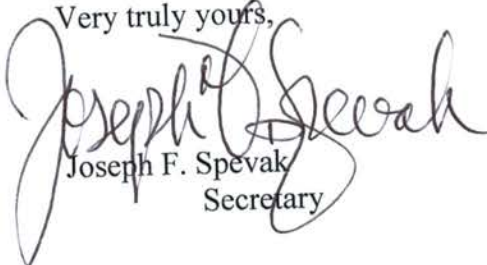
Dear Ms. Addario,

Regarding the Budget Election held on February 18, 2012, the results were :

30 YES.....1 NO

The Budget Election was approved by the voters for the Year 20112. The Total Revenues are \$ 1,312,336.00 which includes amount to be raised by taxation of \$ 1,057,156.00 . Tax rate is \$0.047 per \$100.00 of assessed valuation . Total Assessed Valuation of the District is \$ 2,249,268,069.00 .

Very truly yours,



Joseph F. Spevak
Secretary

Cc: Regina Preteroti (Clerk)